



## CEHA FAQs for Speakers

- **When is the Annual Education Conference (AEC)?**
  - **Tuesday, September 13, 2022-Friday, September 16, 2022**
  
- **Where is the 2022 AEC?**
  - **Crested Butte, CO**
  - **Elevation Hotel & Spa**  
**500 Gothic Rd**  
**Crested Butte, CO 81225**
  
- **What's included for me as a speaker?**
  - **A one day pass to the AEC conference so you may enjoy the exhibitors and any other speakers during that day**
  - **Any food that is included during your day at the AEC**
  
- **What am I, the speaker, responsible for?**
  - **You will be in charge of your own transportation to and from the hotel**
  - **You will also be in charge of your own lodging, if needed**
  - **You will need to register, once registration is open. You should receive a code for free/reduce registration, depending on if you want to stay on days that you don't present on**
  
- **Are there any financial resources for me?**
  - **CEHA has scholarships you may apply for to help finance a trip to our AEC. You may apply online at: <http://www.cephaweb.com/Scholarships>**
  
- **How many people will each speaker tend to reach?**
  - **On average, each speaker track has between 10-50 attendees**
  
- **How long would my presentation need to be?**
  - **Each presentation is 30 minutes for the presentation and then 10 minutes for audience question/answer time**



- **When do I need to decide if I want to speak?**
  - We'd like to have speakers lined up by the end of June so we may work on finalizing our schedule and ensuring a well-balanced AEC
  
- **How do I sign up as a speaker?**
  - Our website has an online submission form for abstracts. If you do not already know your track lead, you may submit an abstract via the website and our track lead will reach out to you. If you already know your track lead, then please coordinate with them.
  - You may submit abstracts online at: <http://www.cehawe.com/Call-for-Abstracts>
  
- **How will I be notified if I will be a speaker**
  - A CEHA Track lead will reach out to you and notify you if you are accepted. They will be your main point of contact for all CEHA AEC related questions.
  
- **Can I present virtually?**
  - No, we want our membership to be able to enjoy in person presenters and to be able to interact with and ask questions of the presenters